

Section 4(1) (b) (iv)

NORMS SET FOR THE DISCHARGE OF FUNCTIONS

The norms for the discharge of the functions of the statutory authorities mentioned in the preceding paragraphs are set by the Representation of the People Act, 1950 read with the Registration of Electors Rules, 1960 and the Representation of the People Act, 1951 read with the Conduct of Elections Rules, 1961. The norms for the discharge of the functions of the non-statutory authorities are specified in the instructions of the Election Commission issued from time to time.

Registration, Correction and Deletion

The Voter Registration and Epic Centre after receiving any application in Form-6 (Inclusion of Names), Form-7 (objection of proposed inclusion/deletion of name in existing roll) and Form-8 (Shifting of residence/correction of entries in existing electoral roll/replacement of EPIC/Marking of PwD) will issue a receipt to the applicant.

Thereafter, the application will be posted at the Notice board at the office of Electoral Registration Officer together with a notice inviting objections, if any to the inclusion of the applicant's name within a period of 7 days from the date of such posting. Every objection to the inclusion of a name should be submitted in Form-7 only by a person whose name is already included in the Electoral Roll. An application for correction of particular of entries in a roll can be submitted in form-8 only by the person to whom that entry relates.

Thereafter, the Electoral Registration Officer would take necessary action on the application for verification of the contents through field visit and/or through documents presented before him and pass appropriate orders on the application.

Elector's Photo Identity Card (EPIC):

After the inclusion of name in the Electoral Roll of the Assembly Constituency concerned, the elector will be eligible for issue of Photo identity Card. In case of loss or mutilated Card, replacement card can be obtained on furnishing a declaration in prescribed Form-8. EPIC/Replacement. **EPIC IS ISSUED FREE OF COST.**

Issue Of Certified Copies of Entry in The Electoral Roll & Permission for Inspection of Entries in The Electoral Roll

A certificate of entry of the name of person in the current Electoral Roll and for the entry in the roll of previous years, will be issued to the applicant on payment of fee in the form of Court Fee stamp.

Conduct Of Elections to Assembly Constituency or Parliamentary Constituency

For conduct of elections to any seat or seats of Legislative Assembly or Parliament Constituency, the Returning Officer will discharge their function according to the norms set under the Conduct of Elections rules 1961 and narrated in the Handbook of Returning Officers and other instructions on schedules etc as provided by Election Commission of India.